

Obion County Board of Education

Regular Board Meeting

October 5, 2009

The Obion County Board of Education met in regular session on October 5, 2009 at Ridgemont Elementary School. Board Chairman, Roger Williams, called the meeting to order at 6:59 p.m. Mr. Fritz Fussell led everyone in prayer.

Mr. Huss called the roll. Mr. Roger Williams, Mr. Fritz Fussell, Mr. Glynn Giffin, Mr. Brian Rainey, Mr. David Lamb, and Ms. Diane Sanderson were present. Ms. Susan Williams was absent. Six members were present. There was a quorum.

STUDENT/STAFF RECOGNITION

Officers of the recently organized Beta Club at Ridgemont Elementary School were introduced by Principal Randy Pitts. Students currently serving in those capacities are Korben Hagan, President, Mary McClure, Secretary, and Stella Preuett, Treasurer. Additionally, he introduced Nichole Whitson, who placed first in a Right Choices essay competition.

ANNOUNCEMENT OF GIFTS GRANTS – MR. JIMMY C. SMITH

Mr. Jimmy C. Smith, accompanied by fellow Community Foundation of Obion County board members, Mr. Mike Cox and Mr. John Warner, awarded GIFTS (Grants Inspire Flexible Teaching Strategies) grants to sixteen (16) elementary school teachers from the Obion County School System. Grants selected for funding included the following:

Black Oak Elementary School – Melissa Logan, Tena Thompson

Hillcrest Elementary School – Candace McMahan, Shantelle Carter, Sherral

Griffin, Melody Baker, Elaine Barnett, Shiloh Leake, Jennifer Kerr

Lake Road Elementary School – Emily Cross, Maria Matheny, Stacy Gray

Ridgemont Elementary School – Cheryl Reddin, Kelly Preuett, Heather Moran, Kim Little

APPROVAL OF AGENDA

Mr. Lamb made a motion to approve the agenda. Mr. Giffin seconded the motion. **MOTION CARRIED**

APPROVAL OF MINUTES FROM PRIOR MEETINGS

Ms. Sanderson made a motion to approve minutes from the regular Board meeting of September 8, 2009. Mr. Rainey seconded the motion. **MOTION CARRIED.**

CONSENT AGENDA

The consent agenda consists of the monthly personnel report, report of substitute teachers, and financial reports/business activity. Mr. Lamb made a motion to approve the consent agenda. Mr. Fussell seconded the motion.

MOTION CARRIED.

NEW BUSINESS

Individual School Activity Fund Audit and Individual School Cafeteria Agreed Upon Procedures Report – Mr. Huss presented the annual audit report for the System's individual school activity funds and individual school cafeteria agreed-upon procedures report. The activity fund audit revealed possible weaknesses in the area of purchase orders and dual signatures, while exceptions were noted regarding inventory test counts in the individual school cafeteria agreed upon procedures. According to Mr. Huss, meetings have been held with all school principals to emphasize the importance of purchase orders, dual signatures, and compliance with the *Tennessee Internal School Uniform Accounting Policy Manual*. Additionally, Ms. Judy Denman, Food Service Supervisor, has addressed exceptions in reference to individual school cafeteria agreed upon procedures. Since this item was presented for informational purposes only, no Board action was taken or required.

Consider/Approve Report of School System/School Compliance – According to Mr. Huss, School Board approval is an annual requirement to certify that the School System and individual schools are in compliance with Tennessee statutes and with the State Board of Education Rules, Regulations, and Minimum Standards. Furthermore, he stated that all principals have indicated that their schools are in compliance, and to the best of his knowledge, the System is also in compliance. Upon his recommendation, a motion was made by Mr. Rainey to

approve the Report of School System/School Compliance. Ms. Sanderson seconded the motion. **MOTION CARRIED.**

Consider/Approve Appointment of Members to the Textbook Adoption Committee – Upon the recommendation of Mr. Huss, a motion was made by Mr. Lamb to approve the following members to serve on the Language Textbook Adoption Committee for the 2009 – 2010 school year:

Grades K – 5: Sara Thompson, Lake Road; Tena Thompson, Black Oak; Katherine Raines, Ridgemont; Pam Wade, South Fulton; Deanna Wilson, Hillcrest

Grades 6 – 8: Debbie Batchelor, Black Oak; Marilyn Gilliam, Hillcrest; Jennifer Godwin, Lake Road; Penne Grisham, Ridgemont; Debbie Macklin, South Fulton Middle; Cynthia Rainey, Alternative School

Grades 9 – 12: Ron Ramage, Obion County Central; Nancy Johnson, Obion County Central; Jan Smothers, Obion County Central; Sherri Bing, Obion County Central; Jean Clark, South Fulton High; Greg Barclay, South Fulton High; Lisa Thompson, South Fulton High; Cynthia Rainey, Alternative School

Mr. Fussell seconded the motion. **MOTION CARRIED.**

Consider/Approve Bids for Classroom Presentation Project, Request to Declare Technology Equipment Surplus, and Dispose Via Most Economical Method – According to Mr. Huss, the current year's budget provides funding for year two of the System's five-year plan of technology upgrades at the elementary schools. With Board approval, Black Oak, Hillcrest, Lake Road, Ridgemont, and South Fulton Elementary Schools will each receive upgrades in six (6) classrooms at an approximate total cost of thirty-seven thousand, five hundred twenty-three dollars (\$37,523.00).

In conjunction with the above-noted project, the Technology Department submitted a request to the Board to declare surplus computer equipment which has minimal value and will no longer be of use to the System.

Upon the recommendation of Mr. Huss, a motion was made by Mr. Giffin to accept the attached bids, as submitted, for the elementary schools' technology upgrades, to declare technology equipment surplus, and dispose of the outdated computer equipment in the most economical way, *i.e.*, via recycling. Mr. Lamb seconded the motion. **MOTION CARRIED.**

Consider/Approve Bid for Maintenance Truck, Approve General Purpose School Fund Budget Amendment, Declare Transportation Vehicle Surplus, and Dispose Via Transfer – According to Mr. Huss, maintenance department truck #58 is a high mileage, 1992 GMC which is due for rotation replacement. Bids were solicited and received from the following vendors for a 2010, 2-wheel drive, short wheel, pick-up truck as a replacement vehicle:

Union City Ford	\$16,125.35
Jenkins Motors	\$18,399.00
Castelaw Toyota	\$23,496.70
Rick Hill Nissan	\$21,985.00

As indicated above, a low bid of \$16,125.35 (sixteen thousand, one hundred twenty-five dollars and thirty-five cents) was received from Union City Ford. Contingent upon Board acceptance of the bid, Mr. Huss recommended a budget amendment to transfer sufficient funds from the diesel fuel line to transportation equipment for the purchase of the truck. Additionally, he recommended the surplus of Truck #58 and its transfer to the Career Technology Center to be used as a learning tool for the auto body and auto mechanics students, with repairs to be funded through the student activity account. Furthermore, he stated that once repairs were made, the truck would be sold to the highest bidder and the proceeds of the sale would remain in the student activity fund.

Upon the recommendation of Mr. Huss, a motion was made by Mr. Rainey to accept the low bid from Union City Ford, approve the budget amendment, and surplus Truck #58 to the Career Technology Center. Ms. Sanderson seconded the motion. **MOTION CARRIED.**

Consider/Approve Amendment to Annual Board Agenda – Upon the recommendation of Mr. Huss, a motion was made by Mr. Lamb to cancel previously approved Board Meetings for the months of November and December due to a lack of formal business, with the stipulation that a special-called meeting would be scheduled if unforeseen business required the Board's attention. Mr. Fussell seconded the motion. **MOTION CARRIED.**

Consider/Approve Bid for Central Cafeteria Equipment – According to Mr. Huss, bids were solicited for the purchase of a convection steamer for the South

Fulton Elementary Cafeteria. Of the nine (9) bids received, the low bid with installation included was Hotel and Restaurant Supply in the amount of \$13,999.00 (thirteen thousand, nine hundred, ninety-nine dollars). Upon the recommendation of Mr. Huss, a motion was made by Mr. Giffin to approve the bid. Mr. Lamb seconded the motion. **MOTION CARRIED.**

Consider/Assign Committee to Review Director's Contract – Mr. Huss stated that the review of his contract is typically done at the Spring Board Retreat. However, he requested that a committee of Board members meet on November 2, 2009 at the Board Office for an informal discussion in reference to his contract. Mr. Lamb suggested that all Board members serve on the committee to meet with Mr. Huss on this point of discussion.

Consider/Approve Request from the South Fulton Athletic Boosters to Install Spirit Flag Poles at Athletic Facilities – Mr. Huss stated that the South Fulton Athletic Boosters have requested permission to install spirit flag poles at the South Fulton Football Stadium, Baseball Field, and Softball Field. The flag poles would attach to the existing chain link fence posts with the cost to be paid by the organization. Upon his recommendation, Ms. Sanderson made a motion to approve. Mr. Lamb seconded the motion. **MOTION CARRIED.**

Consider/Approve Overnight Student Trips – The following overnight student trips were submitted for Board approval:

- Obion County Central High School, Agriculture, National FFA Convention, October 21 – 24, 2009, Indianapolis, IN
- South Fulton High School, Agriculture, National FFA Convention, October 21 – 24, 2009, Indianapolis, IN
- South Fulton Middle School, Beta Club, Jr. High Beta Club Convention, November 22 – 24, 2009, Opryland Hotel, Nashville, TN
- Obion County Central High School Band, All West TN Bands, January 27 – 29, 2010, Cook Convention Center/Canon Performing Arts Center, Memphis, TN

Upon the recommendation of Mr. Huss, a motion was made by Mr. Fussell to approve the above noted overnight student trips. Mr. Rainey seconded the motion. **MOTION CARRIED.**

DIRECTOR'S UPDATE

The Director's Update included the following items of interest:

- All School Support Organizations are in compliance with Board Policy and State Law.
- Student absentees are back within normal ranges.
- Ground breaking ceremonies will be held for the Obion County Central and South Fulton High Schools Vocational facilities at 9:00 a.m. and 10:30 a.m. respectively on October 21, 2009.
- Parent/Teacher Conferences will be held on October 6, 2009 from 12:00 p.m. to 6:00 p.m.
- Principals are pleased with the new parent notification system.

With no further business, the meeting adjourned at 7:43 p.m.

The entire meeting was recorded and stored as an electronic copy.

The Classroom Presentation Project Bids, Maintenance Truck Bids, General Purpose School Fund Budget Amendment, and Central Cafeteria Equipment Bids are hereby incorporated as addendums to the minutes.

The minutes were taken and typed by Diane Terry.

Roger Williams, Chairman

David W. Huss, Director of Schools